

Posting Confirmation

Solicitation #:

GS-07P-15-JU-D-0021

Procurement Type:**Modification/Amendment****Date Posted:**

June 25, 2015

Title:

Operation and Maintenance (O&M) Services, El Paso, TX and Surrounding Areas

ATTACHMENTS

0001

Is this package sensitive/secure? No

[Bidders_Library_Package.zip](#) (3,871.71 Kb)

Description: Bidders Library

Amendment 1

Is this package sensitive/secure? No

[Amendment_0001_O&M_El_Paso_Scan.pdf](#) (1,127.47 Kb)

Description: Amendment 1

Changed Jun 25, 2015 12:39 pm: Operation and Maintenance (O&M) Services, El Paso, TX and Surrounding Areas - GS-07P-15-JU-D-0021

Notice Type: Modification/Amendment/Cancel	Original Posted Date: June 17, 2015
Posted Date: June 25, 2015	Original Response Date: Jul 21, 2015 3:00 pm Central
Response Date: Jul 21, 2015 3:00 pm Central	Archiving Policy: Manual Archive
Original Archive Date: -	Archive Date: -
Original Set Aside: Competitive 8(a)	
Set Aside: Competitive 8(a)	
Classification Code: M -- Operation of Government-owned facilities	
NAICS Code: 561 -- Administrative and Support Services/561210 -- Facilities Support Services	

NOTICE INFORMATION

Agency/Office:
Public Buildings Service (PBS)

Location:
Acquisition Management (7PQC)

Title:
Operation and Maintenance (O&M) Services, El Paso, TX and Surrounding Areas

Description(s):
Added: Jun 17, 2015 5:00 pm Modified: Jun 25, 2015 12:30 pm
The General Services Administration (GSA) Greater Southwest Region is seeking sources to provide Operations and Maintenance (O & M) performance based services at multiple facilities, such as, the U.S. Courthouse and several Border Stations throughout the area of El Paso, TX.

The contract period of performance will be either a base year plus four option years or a base year with nine option years. The offeror is required to submit pricing proposals for both a five and ten year contract.

The Contractor shall provide management, supervision, labor, materials, equipment, and supplies for Operations and Maintenance (O & M) services, scheduled and unscheduled maintenance, and repair of equipment and systems located within the property line of all facilities in the service area identified above.

The procurement for these services are solicited under the 8(a) Set-Aside Program as a Competitive Acquisition in accordance with FAR Part 19. Work to be performed under the contemplated contract will be within the North American Industry Classification System (NAICS) Code 561210 with a size standard of \$38.5 Million. All offerors are advised that this solicitation may be revised or canceled at any time during the, solicitation, selection, evaluation, negotiation, and final award.

The Pre-Solicitation Conference is scheduled for 1:00 p.m., June 29, 2015 at The Richard C. White Federal Building, El Paso, TX. All potential offerors are urged and expected to attend. Site visits will be conducted June 29 - July 2, 2015 on the following schedule:

June 29, 2015/1:00 pm (mountain time) - White Federal Building, 700 East San Antonio Avenue, El Paso, TX
June 29, 2015/2:30 pm(mountain time) - U S Courthouse, 511 East San Antonio Avenue, El Paso, TX
June 29, 2015/3:30 pm (mountain time) - Armendariz Courthouse, 525 Magoffin Avenue, El Paso, TX
June 30, 2015/7:00 am (mountain time) - BOTA Port of Entry, 3600 East Paisano Drive, El Paso, TX
June 30, 2015/10:00 am (mountain time) - PDN Port of Entry, 1000 South El Paso Street, El Paso, TX
June 30, 2015 /12:00 noon (mountain time) - DCL Port of Entry, 1090 Mesa, El Paso, TX
June 30, 2015/2:30 pm (mountain time) - Ysleta Port of Entry, 797 South Zaragoza Road, El Paso, TX
July 1, 2015/ 11:00 am (central time) - Border Patrol Sector Headquarters, 300 West Madrid Street, Marfa, TX
July 1, 2015 3:00 pm (mountain time) - Fort Hancock Port of Entry, Termination of FM 1088, Fort Hancock, TX
July 1, 2015 4:00 pm (mountain time) - T&G Port of Entry, FM 1109 at New Bridge, Tornillo, TX
July 2, 2015 7:30 am (mountain time) - Santa Teresa Port of Entry, 104 Santa Teresa, Santa Teresa, NM
July 2, 2015 10:45 am (mountain time) - Columbus Port of Entry, Palomas and 2nd Street, Columbus, NM

PLEASE READ CAREFULLY THE BELOW INSTRUCTIONS:

No later than 03:00 P.M. MST on 06/25/2015, interested parties attending the site visit/walk-through must email the Contracting Officers Representative (COR), Suzan Aguilar (suzan.aguilar@gsa.gov) to confirm attendance. Confirmation is needed as a security requirement in order to pass security at certain building locations. Email to Ms. Aguilar shall be entitled "GS-07P-15-JU-D-0021 - Site-Visit - Confirmation". Required in the email is a list of attendees including the company represented (Please limit to two (2)). The names listed must match the name shown on an official, state-issued identification card (i.e. driver's license). In some buildings, laptops and tablets will not be allowed. The ability to use cameras will be determined by the on-site building manager. If a camera is to be used, the serial number for the camera must be included in the email to Suzan Aguilar. The camera will need to be separate from the laptop or tablet. Smart phones with cameras will be determined as acceptable by on-site security. Offeror's should plan accordingly.

To be eligible for contract award responding firms must be registered in the System for Award Management (SAM) and the Department of Labor's VETS-100 Database. Information concerning SAM requirements may be viewed via internet at <https://www.sam.gov>. Information concerning VETS-100 requirements may be viewed via the internet at <https://webapps.dol.gov/vets100>.

Primary Point of Contact.:

stephan Harris,
Contract Specialist
stephan.harris@gsa.gov

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE 1 OF 1 PAGES	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 06/25/2015		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)	
6. ISSUED BY GENERAL SERVICES ADMINISTRATION (7PQC) NON PROSPECTUS BRANCH 819 TAYLOR ST. RM 12B1 FORT WORTH, TX 76102		CODE 7PQC		7. ADMINISTERED BY (If other than Item 6) SAME AS BLK 6		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)				<input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO.			
				<input checked="" type="checkbox"/> GS-07P-15-JU-D-0021			
				9B. DATED (SEE ITEM 11) 06/17/2015			
				10A. MODIFICATION OF CONTRACT/ORDER NO.			
				<input type="checkbox"/> 10B. DATED (SEE ITEM 13)			
CODE		FACILITY CODE					

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted;
 or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

1. See enclosed Revised Pricing Proposal Requirements, Section L, Item L.6
2. See enclosed Scope of Work Revisions Section C., (Various Item)
3. See attached Bidders Library Package (Solicitation Amendment attachment on www.fbo.gov)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Brian T. Dwyer, Contracting Officer, GSA/PBS	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)	16C. DATE SIGNED 06/25/2015



L.6. PRICING PROPOSAL REQUIREMENTS

The Government anticipates awarding either a contract with a base year plus four option years or a base year with nine option years. The offeror is required to submit pricing proposals for both the five (5) year and ten (10) year Contracts. The pricing proposal submission requirements and outline, as set forth below, shall be in consideration of the required services as described in the solicitation.

The "Pricing Sheet" attached to this solicitation must be utilized for this purpose. See the Microsoft Excel Attachment, Section J.3., entitled, "Pricing Sheet" FIGURE B-3, Pricing of O & M Services. No other pricing template will be considered.

The Offeror shall only fill in the shaded areas of the pricing template for the Base Period, Option I, Option II, Option III, Option IV and a pricing template for the Base Period, Option I, Option II, Option III, Option IV, Option V, Option VI, Option VII, Option VIII, and Option IX.

Failure to propose pricing as specified below will result in a rejection of the offer based on non-responsiveness.

(a) Basic Services (See Section B.1.1. of the pricing sheet): The Offeror must propose a price per month for Operations & Maintenance services for facilities listed in Section C.1.1.

(b) Material Markup Coefficient (See Section B.1.3. of the pricing template): Material markup coefficient is defined as a fixed rate applied to all material handling fees and profit to be used at the reimbursable repairs or additional services level under this contract. No additional labor or material markup is allowable.

The Offeror must propose a fixed material markup coefficient to be used at the reimbursable repairs or additional services level under this contract. The material markup will apply to parts, equipment, and materials as they relate to reimbursable repairs or additional services. The material markup will be evaluated independently from the total evaluated price. The proposed material markup rate will be fixed throughout the life of the contract for reimbursable repairs or additional services under Section B.1.3.



Replace existing paragraphs with the following:

C.1.1 Contractor Responsibility for Equipment and Systems. The Contractor shall provide management, supervision, labor, materials, equipment, and supplies and is responsible for the efficient, effective, economical, and satisfactory operation, scheduled and unscheduled maintenance, and repair of equipment and systems located within the property line of the following building(s):

White Federal Building, 700 East San Antonio Avenue, El Paso, TX
U S Courthouse, 511 East San Antonio Avenue, El Paso, TX
Armendariz Courthouse, 525 Magoffin Avenue, El Paso, TX
BOTA Port of Entry, 3600 East Paisano Drive, El Paso, TX
PDN Port of Entry, 1000 South El Paso Street, El Paso, TX
Ysleta Port of Entry, 797 South Zaragoza Road, El Paso, TX
DCL Port of Entry, 1090 Mesa, El Paso, TX TX2356ES
Fort Hancock Port of Entry, Termination of FM 1088, Fort Hancock, TX
T&G Port of Entry, FM 1109 at New Bridge, Tornillo, TX
Santa Teresa Port of Entry, 104 Santa Teresa, Santa Teresa, NM
Columbus Port of Entry, Palomas and 2nd Street, Columbus, NM
Border Patrol Sector Headquarters, 300 West Madrid Street, Marfa, TX

- a. Electrical systems and equipment.
- b. Mechanical, plumbing, Building Automation System (BAS) where applicable (where BAS/ ECMS systems are connected to the GSA network, the Contractor's employees will need to obtain a GSA ENT account to access systems) and heating, ventilation, exhaust systems and air conditioning (HVAC) systems and equipment.
- c. Fire protection and life safety systems and equipment.
- d. All control systems that are within the scope of this Contract. All Building Automation Systems (BAS), **Niagra Tridium Jace controls/system**, Public Address Systems, and Computerized Lighting Systems that are within the scope of this Contract.
- e. Architectural and structural systems, fixtures, and equipment within the site (to the property line). **Limited to \$200/3 hrs service call threshold.**
- f. Service request desk operations as identified in Section C.8.4 to include record keeping using a computerized maintenance management system (CMMS) or by other means as well as other administrative functions.
- g. Maintenance of landscape irrigation systems.
- ~~h. Mechanical equipment for window washing (wall glider, tracks, davits, pedestals, and associated equipment.~~
- i. Locks, keys, keycard systems, vehicle barrier systems and static and dynamic bollard systems.
- j. **Lighting**, dock levelers **and bumpers** and roll-up and sliding garage doors.
- k. RESERVED
- ~~l. The Contractor shall maintain all fixed equipment and systems, including playground equipment associated with the Child Care Center. The Contractor shall repair systems upon request and according to work items identified by the annual Child Care Center survey.~~
- m. Storm drainage systems - reduce storm water pollution by minimizing discharges and runoff to the storm sewer system and environment.
- n. The Contractor shall complete roofing system investigations and repairs.
- o. The Contractor shall maintain and repair U.S. flag pole, lighting and pulley system.
- p. The Contractor shall maintain kitchen/concessions area drains.



- q. The Contractor shall maintain conveying equipment, parking control equipment, ~~and loading dock equipment.~~
- r. The Contractor is **not** responsible for the costs of software, firmware updates, and licensing for the BAS and Tridium Niagara systems. However, the Contractor is responsible for the labor to update/install software/firmware, when necessary, to latest revision and update software licenses for BAS controls only. The Contractor is responsible for letting Region 7 FMSP office know when updates are required. The Contractor is responsible for keeping the systems operating properly.
- s. Sanitary sewage equipment and systems, including kennel waste interceptors.
- t. Domestic water filtration/pumping and fire supply tank systems

C.1.3 Excluded from this scope are:

- a. Security systems (**exclusion** does not include mechanical components of the door, closers, keepers, hinges, etc.)
- b. Telecommunication systems.
- c. Equipment owned and operated by tenant agencies.
- d. Furnishings (not installed as fixtures).
- e. Paper, soap, and hand-sanitizer dispensing equipment in restrooms.
- f. Kitchen appliances and equipment (but ductwork above the ceiling, grease traps with associated piping, and any fire suppression or fire alarm equipment are included in the scope).
- g. Equipment owned by servicing public utilities.
- h. ~~Upgrade of software and software licenses (to include building automation systems (BAS) and DMMS).~~ See paragraph C.1.1.r for exclusions on the BAS system.
- i. Fitness center equipment.
- j. RESERVED.
- k. Additional services as needed by various agencies

C.23.3 Emergency Call Back (after hours)

Emergency call back requests are service requests where the work consists of correcting failures that constitute an immediate danger to personnel or property, including, but not limited to: broken water pipes, stalled elevators with trapped passengers, electrical power outages, electrical problems that may cause fire or shock, gas or oil leaks, major air conditioning, heating problems or fire alarm malfunctions, **fire watches**, etc., or any work considered by the CO or their designee to be of an emergency nature. The Contractor shall respond to emergency call back service request immediately (within the shortest possible time consistent with the mechanic's location) after working hours within 1 hour. The Contractor shall remain on the job until the emergency situation has been secured and adequate temporary repairs have been made. Permanent repair shall be governed by the repairs provisions in this document. The Contractor shall provide a written accounting of any emergency call back, to include costs incurred and plan for permanent correction of the problem, to the CO or their designee the morning of the next working day. If the emergency call back is expected to take more than 2 hours to resolve the Contractor must get approval from the CO or designee. The contractor shall provide emergency call back (after hours) requests up to 675 hours per contract year. Emergency Call Back (after hours) that is the result of negligence by the contractor will not be considered in the 675 hour limit per contract year. Emergency Call Back (after hours) that is due to contractor negligence shall be corrected at no additional cost to the



Government. The contractor shall submit a running log containing the number of hours used monthly (first Monday of the following month) to the COR. After the 675 hour limit has been reached each contract year GSA will reimburse the Contractor for Emergency Call Backs (after hours) at the loaded wage rate (hourly rate plus fringe benefits) times 1.5 for overtime.

C.24.2 Operating Logs and Tour Check Sheets (Boilers and Water Cooled Chillers)

Operating logs for boilers and water cooled chillers shall be completed minimally once per day during normal duty hours.

~~Operating logs and tour sheets shall be maintained by the Contractor for major equipment. Information recorded on the logs shall be adequate to track the operating hours and performance history of the equipment and the information recorded in the CMMS. Tour check sheets shall be stationed at major points for building tours (for example, air handler rooms). These shall be checked, initialed and dated by the Contractor when tours are performed. There shall be a different checklist columns on a standard tour check sheet for each frequency. Tour sheets shall contain columns for major operating parameters and shall indicate the tolerance bands for acceptable performance, where available.~~

C.35.4 BAS Control Systems

Control systems shall be maintained as designed. The Contractor is responsible for all system hardware; for keeping software functioning and for reloading software in computers or controllers (application specific controllers -ASC) as necessary; for making set point adjustments as necessary and appropriate; for other than reloading programs and for making operator level changes such as set point adjustments. The Contractor is also responsible for periodic backups when the ROCIO's office does not provide this function. The Contractor is responsible for updating software. Refer to paragraph C.1.1.r. The Government may upgrade or change control system software or reprogram control systems during the performance period of the Contract. If the Government provides operator level training and operator level documentation for the Contractor's use, the Contractor shall not claim additional payment for changing to the new or upgraded software or control programs. The Contractor shall not modify sequences of operation or control programs or run systems manually without prior approval of the CO or their designee and regional subject matter expert (SME).

C.35.4.1.1 GSA-hosted Systems Requirements

- a.) All building monitoring and control systems, applications and devices will be implemented as designated in the P100 (2011 or newer) and the PBS Building Technology Policy. Additionally, all government IT systems are required to meet FISMA standards for IT security.
- b.) All building systems software, server and workstations based, will be hosted on Government furnished equipment (GFE)
- c.) All IP traffic is managed by GSA, and IP addresses as well as all routing and switching equipment will only be furnished exclusively by GSA.



- d.) All vendors provided software that has an End User License Agreement must be presented to and approved by GSA Office of the General Counsel before that software is purchased.
- e.) Operations and Maintenance contractors will be responsible for supporting all cabled path ways to include copper and fiber cabling, necessary to enable IP network communication among system devices and network components, to include all break/fix requirements. All new cabling, to include break fix, should be done in accordance with PBS Telecommunications Distribution and Design Guide.
- f.) Operations and Maintenance contractor is responsible for licenses, software, firmware, and security updates to all BAS system devices. GSA is responsible for the licenses, firmware, and software updates and upgrades of the Tridium Niagara Jace control systems; however, the contractor is responsible for the maintenance and repair of them.
- g.) Operations and Maintenance contract staff must receive preliminary favorable and ultimately completely favorable adjudication of their National Agency Check with Inquiries clearance in accordance with the HSPD-12 directive to obtain a GSA ENT user credential, which is required for all system access.
- h.) At no time should a GSA hosted building monitoring and control systems be made accessible to the public internet or via any 3rd party network connection. No modems allowed without approval from Co or designee.
- i.) Contractor must maintain a BAS log book next to the BAS front end. The contractor will document problems with the BAS as they are discovered. This log book will be used by the contractors BAS subcontractor, or qualified in house staff as a work list that needs to be fixed at their next scheduled visit.

C.44 Submittals Chart (Contractor Deliverables)

DELIVERABLE	REF	DELIVERABLE DUE	Due Date	Rec'd
Fuel Use Log	C.2.15	Monthly (first Monday of the following month).		
Existing Deficiency Inspection/Initial Deficiency/closeout List	C.4.2	Report due not later than 30 days before the end of the startup phase. after award of the Contract.		



Transition Phase including staffing plan, etc.	C.5.1	Transition phase is 30 60 days prior to Contract start date.		
Phase out transition	C.6	On the last performance day of the Contract, Contractor must turn over keys and identification badges or cards.		
List of key personnel and emergency contact information, which may include subcontractor contacts as applicable	C.8.1	The Contractor must develop and submit to the CO within 21 days of Contract award.		
Quality Control Program	C.8.6	Develop and submit for approval prior to issuance of Notice to Proceed.		
Building Operating Plan	C.9.1	Meet with Property Management Office within 60 days start date to assist in updating the current BOP		
Equipment inventory update	C.10	The Contractor must update and verify the equipment inventory on an annual basis.		
Monthly Progress Reports	C.11	On a monthly basis, not later than the fifth working day of the subsequent month		
Performance Review Meetings	C.12	Weekly meeting		
Equipment condition assessment	C.13	Weekly meeting		



Establish Reference Library	C.15	Ongoing		
Review of design documents	C.16	Review as requested by the CO or designee.		
Provide Building Management Support Services	C.17	Upon Request		
Inspect Assistance for Space Build outs	C.18	As required		
Emergency Shutdown Checklist	C.19	Posted in Mechanical/Electrical rooms (Suggested, but not required)		
Labeling of Electrical Circuits	C.20	Ensure added or modified circuits are labeled.		
Energy and Water Efficiency	C.21.6	Building Energy and Water Efficiency Use Plan or Annual Energy and Water Efficiency Use Plan based on Operational Performance Targets		
Emergency service request or callback after hours	C.23.3	Respond to emergency service requests and after hour callbacks within <u>1</u> hour.		
Emergency Call Back (after hours) Log	C.23.3	Monthly (first Monday of the following month).		
Urgent service request	C.23.4	Respond to urgent service requests within <u>1</u> hour.		



Routine service request - response extension request	C.23.5	Respond to routine service request within 120 hours.		
Preventive maintenance system	C.35.1	At least 10 work-days prior to Contract start date.		
Initial report and development of water treatment program	C.36.3	Within 1 st month of the Contract start date. Put in CMMS		
Water treatment testing or makeup water chemical tracking	C.36.6	Discuss at weekly meeting and input into CMMS		
Periodic oil analysis	C.37.1	At least annually, input into CMMS		
Lamps and ballasts containing mercury record	C.38	Report in accordance with Universal Waste Guidelines		
Repairs using subcontractors	C.40.1	Must provide justification for subcontract need in advance.		
Warranties not honored by manufacturer.	C.40.10	Contractor must immediately notify CO if an installer or manufacturer fails to comply with the terms of a warranty.		
Scheduling and Recordkeeping	C.41.2	Furnish copies of tests, certifications, permits, procedures, and other records, as requested.		
Control and Certification	C.41.3	Refrigerant control logs must be updated and inspected as		



		required.		
Local Air Quality Management Operating Permits	C.41.4	Copies made available upon request.		
Polychlorinated Biphenyl (PCB) Control	C.41.7	Immediate notification of transformer leaks of PCBs.		
Facility Hazards	C.41.8	Report all facility health and safety hazard in writing and take immediate action to control hazards that present an imminent danger.		
Workplace Safety	C.41.9	A health and safety program must be submitted for review and approval 30 days after award.		
Workplace Safety	C.41.9	Safety and Health Program must be submitted for review and approval 30 days after Contract award.		
Confined space entry permit system.	C.41.14	The Contractor must develop a confined space entry permit system for all permit-required confined spaces within 60 calendar days of the Contract start.		
Disposition of Hazardous Waste	C.41.16.1	SDSs must be made available on request. The Contractor must prepare and submit hazardous materials inventory as an appendix to		



		the building operating plan.		
Bio-based Products	C.41.16.6	Annually October 31		
Boiler Inspections and Tests	C.41.17.2	Boilers must be inspected annually and Forms 349, 350 and 1034 completed as required.		
Backflow Prevention Devices	C.41.17.3	Annually.		
Fire protection systems on line at all times unless approval is given during maintenance periods.	C.42.1	Advance notification and approval per occurrence. This covers all fire system requirements.		
Qualification of employees (May 1989) paperwork.	H.1.3	Submit forms as requested.		
Recording Presence	H.7	GSA form 139's should be made available upon request.		
Green Purchasing Reporting	H.12.2	As required.		
Asbestos awareness training certification.	H.13	Training within 60 calendar days after start. Certify completion within 5 days of training.		
Submission of resumes for new employees.	H.15.4	The Contractor must submit resumes for all personnel prior to personnel beginning work.		



State licensing – if required.	H.15.5	Within 90 calendar days of beginning employment.		
Strike contingency plan (SCP) submission.	H.20	SCP must be submitted 5 calendar days prior to Contract start date and updated annually.		